



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF INFORMATION & CULTURAL AFFAIRS
Writers' Buildings, Kolkata -700001

No. 440(100)-ICA/NB

Date : 10.12.2009.

**PHOTO IDENTITY CARD TO ACCREDITED CORRESPONDENTS FOR AVAILING
OF RAILWAY CONCESSION**

Indian Railways have recently revised the system of extending concession in fare for bonafide press work, to accredited media persons. Such concession can now be availed of by obtaining a Photo Identity Card. Media persons, accredited by the Govt. of West Bengal, intend to avail of the concession may please follow the procedure given below:

- a) Download the **application form, undertaking** and **certificate** (two copies each) from West Bengal Government Portal, www.banqlarmukh.gov.in [Source : Government >Departments >I.& C.A.Department>Other Issues] OR from the official website of I.& C.A. Department, www.tathyabangla.org.in. [Source : I. & C.A. Department > Information Directorate > News Bureau].
- b) Fill up the application form & undertaking and submit those to the News Bureau of Information & Cultural Affairs Department at Writers' Buildings, Kolkata - 700 001, along with a photocopy of Press Accreditation Card, in case of media persons attached to Kolkata. Media persons accredited in the District will submit the papers to their respective District Information & Cultural Officer. Affix one passport size photo on the certificate and keep a similar photo to be produced before the Railways Authorities while submitting the certificate to them.
- c) Please collect the certificate filled-up and certified by the authorized officer and submit it at the following address to collect the Photo Identity Card:

For Kolkata :

Main Booking Office,
Howrah Station, Old Complex,
Counter No. 49
Monday to Saturday
Between 10 a.m. to 5 p.m.

For Districts :

Booking Counter
Divisional Headquarters
OR
Major Stations of the District,

**APPLICATION FORM FOR RAILWAY PHOTO IDENTITY CARD
TO ACCREDITED CORRESPONDENTS FOR AVAILING OF
RAILWAY CONCESSION**

**To
The Director of Information
Department of Information & Cultural Affairs
Government of West Bengal
Writers' Buildings
Kolkata - 700 001**

OR

**District Information & Cultural Officer,.....
Department of Information & Cultural Affairs
Government of West Bengal
District**

Sir,

I intend to apply for Photo Identification Card issued by the Railways. It is requested that a prescribed certificate may be issued in my favour.

I undertake that I shall use the Photo Identification Card issued by the Railways for journeys undertaken by me for work as a journalist.

Name of the Correspondent

Press Card No. Valid upto

Designation

Organization

I submit herewith the undertakings on my spouse and TA/DA claim.

Date :

Signature

✂

Receipt

✂

Form for Photo Identity Card for Railway concession received from

of dated

Signature of receiving Authority

Undertaking From Accredited Press Correspondent

1. I, Shri/Smt. accredited press correspondent hereby declare that Shri/Smt. is my spouse. His/Her date of birth is

2. I, Shri/Smt. accredited press correspondent hereby also declare that no TA/DA will be claimed by me from my employer(s) for the journey for which I will receive Railway Concession.

Date:

Signature of correspondent

Press Card No.

Valid upto



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Certificate

I hereby certify that Shri/Smt.....
is a Press correspondent accredited (Press Card No),valid
upto) to the Headquarters of State Government / District of
.....,and recommend that the identity card may be issued on
the condition that it will be used by him/her only for journeys for the work as a Press
Correspondent.

A declaration submitted by the Press Correspondent on claim of TA / DA in
connection with the journey under the Railway concession is enclosed in original.

As per undertaking obtained from the above mentioned Press correspondent
Shri / Smt. (Full Name)
aged..... is the spouse of the Press Correspondent (Undertaking in
original is enclosed).



for **Director of Information**
Department of Information & Cultural Affairs
Government of West Bengal

Or

District Information & Cultural Officer,
Department of Information & Cultural Affairs
Government of West Bengal

Place

Date